

CYCU Chang Jing-Yu Memorial Library Fund Resource Allocation Regulations

94.06.09 93 學年度第 3 次圖書館委員會議通過
 97.11.12 97 學年度第 1 次圖書館委員會議修正
 99.11.18 99 學年度第 1 次圖書館委員會議修正
 102.05.07 101 學年度第 2 次圖書館委員會議修正
 依據 105.08.25 原秘字第 1050002657 號函修正
 106.04.18 105 學年度第 2 次圖書館委員會議修正

1. Objective

In order to make library fund resources meet the requirement of education, research and development, enhance effectiveness of the usage of library resource, and achieve the goal of the rich collection and stable development, this regulation is made.

2. Allocation regulations

- a. Allocation and usage of library fund resources consider each department scope & professional field, and the requirement of various patrons in teaching and research.
- b. Allocation library fund resource is depending on publication trends and annual specific requirement.
- c. Allocation fund resources including books, journals, and databases as following ratio:

Type		Percentage
Book	Academic professional books	10%
	General books (including audio-visual materials, reference books)	2%
Journal	Academic professional journal (including database e-journals)	52%
	General journal (including newspaper)	2%
Database	Special fields and interdisciplinary database	18%

- d. Allocation of academic professional books is statistics-based method according to the following formula:

$$\text{Unit's budget} = (\text{Total professional book budget} / \text{Total point}) * \text{department point}$$

The calculation of point as follow:

- (1) Each department has two (2) points
- (2) Another point of department is according to number of full-time student
 - A. Below 200 students is one (1) point
 - B. 201 – 400 students is two (2) points
 - C. 401 – 800 students is three (3) points
 - D. Above 801 students is four (4) points

Independent school, center for Teacher education, General education center has two (2) points.

New department has additional two (2) points every year within five (5) years.

- e. Journal and database budget is managed by library.
- f. E-journal is priority for journal subscription
- g. Journal renewal is based on department recommendation.
- h. The regulation and any amendments to them shall become effective after approval of the library committee meeting.