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Memorial Library Multimedia Audio-Visual Materials

Collection Regulations

100.11.17 100 學年度第 1 次圖書館委員會會議通過

102.05.07 101 學年度第 2 次圖書館委員會會議修正

1. In order to establish high-quality multimedia audio-visual material collection, satisfy the requirement of student and faculty regard to knowledge and learning resources, implement the concept of holistic education, and enhance cultural literacy, the regulation are made.
2. Criterion of multimedia audio-visual materials including the following:
 - a. Entity of audio-visual materials including: Disc (CD), CD-ROM, Video CD (VCD), digital video disk (DVD), Blu-ray Disk (BD), etc.
 - b. Virtual of audio-visual materials including video data (VOD), audio-video database, internet audio-visual materials, etc.
3. Source of collection
 - a. Recommendation of school's faculty, staff and student.
 - b. Purchase recommendation from department and units
 - c. Various audio-visual materials reported and reviewed in magazine, newspapers, internet and other information resources.
 - d. Various catalogs from publisher and agent.
 - e. Promotion product.
4. Collection regulations:
 - a. In accordance with "Library resources development policy" article five (5) about various type of materials collection policy.
 - b. Content of audio-visual materials for wish list and order selection including: professional materials (teaching, language learning, publication learning, etc.) and knowledge, educational, cultural, general information of leisure.
 - c. Purchase recommendation of multimedia audio-visual materials by patron should follow the guidelines of CYCU library book journal purchase recommendation procedures.
 - d. If the audio-visual materials needed be performed for public, then purchase public performance rights or video on demand (VOD) version, and obtain public performance license; the remaining purchase home edition.
 - e. Movie recommendation by patron, generally purchase the home edition; if need be

performed in the course of teaching activities, then purchase public performance rights; In the case of X-rated or pure entertainment movie, Library should evaluate and make decision for purchasing.

- f. Audio-visual material with home version can be upgraded become public performance rights if needed be performed for public in the future, with pay the additional fee.
 - g. Library only purchase original of audio-visual materials, however if library has old video cassette, audio cassette or DVD collection with invaluable content, can purchase copyright of duplication to meet the actual needs.
 - h. Foreign language audio-visual materials with Mandarin subtitle version is priority.
 - i. According to the policy, popular music and video materials is not collected.
 - j. Acquisition priority of audio-visual material with same content but different publisher is according to easy to save, small space requirement, and better quality.
 - k. Unpublished multimedia audio-visual materials require author agreement or letter of permission to be collected.
 - l. Audio-visual materials should be in line with the current software, hardware equipment, and popular hardware.
5. The regulation shall become effective after approval of the library committee meeting and President of university.